



## U.S. General Services Administration



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GSA Fleet

Field Name	Description	Position
<b>*Department</b>	The department code is a two-digit code that identifies the military department or government entity receiving the appropriation. (Ex: 17=Navy/Marines; 21=Army; 57=Air Force; 70= Homeland Security; 97=Defense)	2 Numeric
<b>*Fiscal Year</b>	Designates the year funds are available for obligation, also referred to as "Period of Availability." (Ex: 2004, XXXX)	4 A/N
<b>*Approp</b>	Identifies the type of funds being used. Also called Basic Symbol. A list of all basic symbols/appropriation symbols can be found at <a href="http://www.fms.treas.gov/fastbook">www.fms.treas.gov/fastbook</a> . The basic symbols pertaining to all agencies within the Department of Defense can be found on pages A23-A30.	4 Numeric
<b>*Limit</b>	The Limit/Subhead is a suffix to the approp/basic symbol that is used to 1) identify a subdivision of funds that restricts the amount or use for a certain purpose or 2) identify sub-elements within the account for management purposes.	4 A/N
<b>*BCN OBAN ASN</b>	Navy/Marines: The Bureau Control Number ( <b>BCN</b> ) is a code that usually identifies the unit identification code (UIC) of the shore activity, a budget project/allotment number, or a functional account number. The BCN can be the five-position UIC code, the two-position budget project code and the three-position allotment code, or the five-position functional account number (FAN).  Air Force: <b>OBAN</b> =The OAC/OBAN is inserted in this field. The first two positions are the Operating Agency Code (OAC) which identifies a major high-level organizational unit within the Air Force to which HQ USAF allocates funds. Positions 3-4 are the Operating Budget Account Number (OBAN) which are assigned by the operating agencies (MAJCOM's, POA's) to identify specific funding points. OBAN is also referred to as <b>Allotment Serial Number (ASN)</b> in some Air Force appropriations.	0-5 Numeric  4A/N
<b>Supplemental Accounting Data</b>	Army: <b>ASN</b> = The Allotment Serial Number is a control number assigned by an Operating Agency to identify specific allotments or allowances of funds.  This field will not take spaces. Use this field to input anything in your line of accounting that wasn't accounted for on the screen. Your Command may dictate what they want in this field. <b>AIR FORCE:</b> Input the three position Fund Code/Fiscal Year combination into the first 3 positions of the "Supplemental Accounting Data" line. <b>ARMY and Defense Agencies serviced by DFAS-IN and DFAS-CO:</b> Input your APC/job order at the end of the supplemental accounting data line.	3-5 Numeric  1-60 A/N
<b>*AAA / ADSN / FSN</b>	Referred to as Accounting and Disbursing Station Number (ADSN) (ex: 503000), Authorization Accounting Activity (AAA) (Ex: 068688, 007003); Fiscal Station Number (FSN) (Ex: 021212, 028113, 033181), and Fiscal Accounting Station Number (FASN). A six-digit number that identifies the Activity that is responsible for performing the official accounting and reporting for the funds cited. At this time, Navy also has a limited number of AAA's that begin with SA (Ex: SA7003 and SA7056)	6 Numeric
<b>*Standard Doc No.</b>	A unique Standard Document Number (SDN) is assigned to each transaction for identifying and tracking purposes. It is a critical element to all DFAS accounting systems. The SDN facilitates the timely and accurate recording of obligations and the matching up of the disbursements or collections associated with those obligations. Also referred to as funding document #, obligation document #, MIPR #, MORD #, and MOD #.	13-20 A/N

If you need additional assistance in inputting the line of accounting, please contact the budget office or the resource advisor for the activity using the vehicle. You can also contact the DFAS location performing the accounting for the activity using the vehicle.